



The Pakistan General Insurance Company Limited

(Incorporated in 1947)

Ref:HO/GEN/7545/2024
Dated:06.05.2024

Pakistan Stock Exchange Limited,
Stock Exchange Building,
Stock Exchange Road,
Karachi.

SUBJECT: NOTICE OF ANNUAL GENERAL MEETING OF THE PAKISTAN GENERAL INSURANCE COMPANY LIMITED

Dear Sir,

In pursuance of clause 5.6.4 (b) of listing Regulation of Pakistan Stock Exchange, kindly find attached herewith a copy of the Notice, prior to publication of Annual General Meeting notice of The Pakistan General Insurance Company Limited to be held on Tuesday, May 28, 2024 at 04:00 PM at LSE-Plaza, 19 Khayaban-e-Aiwan-e-Iqbal, Garhi Shahu, Lahore, Punjab 54000, for Circulation amongst the TRE Certificate Holders of the Exchange.

This notice will be published in the newspapers, both Urdu and English language and will be sent to shareholders.


Company Secretary



Head Office: PGI House, 5 - Bank Square, Shahrah-e-Quaid-e-Azam, Lahore.
Tel: +92-42-37324404, 37325382, 37352182, 37323569, Fax: +92-42-37230634

President Office: Gardee Trust Building, Thoronton Road, Lahore.
Tel: +92-42-37223224, 37230892-94, Fax: +92-42-37230895
E-mail: info@pgi.com.pk Web: www.pgi.com.pk



The Pakistan General Insurance Company Limited

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Notice - Annual General Meeting

May 28, 2024

NOTICE

NOTICE IS HEREBY GIVEN THAT ANNUAL GENERAL MEETING OF THE MEMBERS OF THE PAKISTAN GENERAL INSURANCE COMPANY LIMITED WILL BE HELD ON TUESDAY, MAY 28, 2024 AT 04:00 P.M., AT LSE-PLAZA, 19 KHAYABAN-E-AIWAN-E-IQBAL, GARHI SHAHU, LAHORE, PUNJAB 54000, TO TRANSACT THE FOLLOWING BUSINESS:

ORDINARY BUSINESS:

ITEM - 01: Confirmation of Minutes of Extra Ordinary General Meeting held on September 30, 2023

ITEM – 02: Adoption of Financial Statement:

To consider and adopt the audited financial statements of the Company for the financial year ended December 31, 2023 and the reports of the Board of Directors ('the Board') and auditors thereon. To consider and if thought fit, to pass, with or without modification(s), the following resolution as Ordinary Resolution:

"RESOLVED THAT the audited financial statements of the Company for the financial year ended December 31, 2023 and the reports of the Board of Directors and Auditors thereon laid before this meeting, be and are hereby considered and adopted."

ITEM – 03: Appointment/Re-Appointment of Auditor

To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the applicable provisions of the Companies Act, 2017, and the Rules framed there under, as amended from time to time, M/s. Mushtaq & Co. Chartered Accountants, be and is hereby appointed/re-appointed as Auditor of the Company to hold office from the conclusion of this Annual General Meeting (AGM) till the conclusion of the next AGM of the Company to be held in the year 2024, at such remuneration as may be agreed upon between the Board of Directors and Statutory Auditor."

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SPECIAL BUSINESS:

ITEM NO. 04: Transmission of Annual Reports

To consider, and if thought fit to pass the following Resolution for the transmission of the Annual Report through QR enabled code with Annual General Meeting notice and web link:

"RESOLVED THAT the circulation of Annual Report of The Pakistan General Insurance Company Limited to its members through QR enabled code with Annual General Meeting notice and web link instead of Printed books/CD/DVD/USB at their registered addresses, as per the Notification No. SRO 589 II/2023 dated March 21, 2023 issued by the Securities and Exchange Commission of Pakistan be and is hereby approved."

By the Order of the Board of Directors for
The Pakistan General Insurance Company
Limited

Date: May 06, 2024
Place: Lahore



Syed Ali Naqi
Company Secretary



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PGI Notes:

1. In view of the continuing COVID-19 pandemic, the Securities and Exchange Commission of Pakistan ('SECP') has vide its circulars advised the companies to share an operative link for access through VC/OAVM to participate in AGM without physical presence, if any opted for. In compliance with the provisions of the Companies Act, 2017 (the 'Act'), and SECP Circulars, the members of the company will also have access to this Annual General Meeting of the Company in the manner specified in this notice through VC/OAVM.
2. Members who are interested to join this meeting through VC/OAVM are requested to join by usage of following credentials:

Join Zoom Meeting

<https://us05web.zoom.us/j/88474723544?pwd=EU68lqB9cnzKsNRMCAzmjJ8agjAjlq.1>

Meeting ID: 884 7472 3544

Passcode: Ft2es0

*Permission to join meeting through VC/OAVM will be allowed to only those members who have properly submitted the attendance slip form with company through emailing a clear scanned copy of attendance slip accompanied by valid CNIC (Identity Card) within the stipulated time at following Email ID, "info@pgi.com.pk"

3. Pursuant to Regulations, the right to vote through electronic voting facility and voting by post shall be provided to members of every listed company for all businesses classified as special business under the Act in the manner and subject to conditions contained in the Regulations in accordance with the requirements and procedure contained in the aforesaid Regulations. For the convenience of the members, Ballot Paper is annexed to this notice.
4. All the listed companies to replace the shares issued in physical form with the shares to be issued in the Book-Entry-Form. Therefore, under guidance of the Commission, it is requested of all the members to apply for the conversion of their respective physical shares, if any, to Book-Entry-Form.
5. Shareholders should also notify our Share Registrar, Corplink (Private) Limited regarding any change in their addresses.
6. The Share Transfer Books will remain closed from Tuesday, May 21, 2024 to May 28, 2024 (both days inclusive) and no transfer of shares will be accepted for registration during this period.
7. The deemed venue for AGM shall be the Registered Office of the Company.
8. A member entitled to attend and vote at the meeting is also entitled to appoint a proxy to attend and vote on his behalf and the proxy need not be a member of the company. The form of proxy to be valid should be duly completed, stamped and signed and must be deposited with the Company at least 48 hours before the time scheduled for the Meeting accompanied by the valid attested copy of CNIC. Members are requested to note that only one person can act as a proxy on behalf of a Member in a specified general meeting. Members / Proxies are requested to present the Attendance Slip duly filled in

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9. Members are requested to register their email address, including changes therein from time to time, with the Company to enable the Company to service various notices, reports, documents etc. to the members in electronic mode.
10. The Notice of the Annual General Meeting along with the Attendance slip and Proxy form is being sent by electronic mail to all members whose email addresses are registered with the Company unless a member has requested for a hard copy of the same.
11. All documents referred to in the Notice will be available for inspection at the Company's registered office during normal business hours on working days up to the date of the Annual General Meeting.
12. Members who need technical assistance in use of VC/OAVM before or during the AGM can contact at info@pgi.com.pk
13. Instructions for attending/joining the AGM through VC/OAVM:

Members will be able to attend AGM through VC/OAVM by following procedure:

- The link for AGM will be made available on the Email ID of the shareholders as registered with the company. Enter the login credentials i.e. User ID and password mentioned in your email. After entering the details appropriately, click on LOGIN.
- Members are advised that the facility of joining the AGM through VC shall be kept open 15 minutes before the time scheduled for the AGM and shall not be closed till the expiry of 15 minutes after scheduled time. The video-conference shall allow for two-way teleconferencing for the ease of participation of the members and the participants.
- Members are requested to cast their vote by a show of hands in the meeting unless demand for poll is made by any Member or Chairman. If demand for poll is made by Chairman or any Member, Members who are present through VC/OAVM are requested to convey their assent or dissent on the resolution by sending emails through their registered email address on info@pgi.com.pk. The result of the poll shall be deemed to be the decision of the meeting on the resolution on which the poll was taken.
- Members are encouraged to join the meeting through Laptops for better experience.
- Further, members are advised to use the internet with a good speed to avoid any disturbance during the meeting.
- While all efforts will be made to make the VC/OAVM meeting smooth, participants connecting through mobile devices, tablets, laptops, etc. may, at times, experience audio/video loss due to fluctuation in their respective networks. Use of a stable Wi-Fi or LAN connection can mitigate some of the technical glitches.

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1. STATEMENT UNDER SECTION 134(3) OF THE COMPANIES ACT, 2017

- A. The Board of Directors has recommended that as per the requirements under S.R.O. 389(1)/2023 dated March 21, 2023, issued by the SECP, shareholders' approval be sought to transmit the Annual Report through QR enabled code and web link which is included in the Notice of Annual General Meeting.

For this purpose, it is proposed that the following resolution be passed at the Annual General Meeting:

"RESOLVED THAT the circulation of Annual Report of The Pakistan General Insurance Company Limited to its members through QR enabled code with the notice of Annual General Meeting and web link instead of Printed Book/CD/DVD/USB at their registered addresses, as per the Notification No. SRO 389 (1)/2025 dated March 21, 2023 issued by the Securities and Exchange Commission of Pakistan be and is hereby approved.

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The Pakistan General Insurance Company Limited

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PGI

The Pakistan General Insurance Company Limited (CUIN:0043762)

Registered Office: 5A, Bank Square, Lahore

Tel: 042-+92-(42) 3732-4404; 3722-3224

Email: info@pgi.com.pk

ATTENDANCE SLIP

Registered Folio/ Client ID	
Name and address of the shareholder(s)	
Joint Holder 1	
Joint Holder 2	

I/ We hereby record my/ our presence at the ANNUAL GENERAL MEETING of the Company on Tuesday, May 28, 2024, at 04:00 P.M.

Member's Folio/ Client ID No.	Member's/ Proxy's name in Block Letters	Member's/Proxy's Signature

NOTE:

Kindly complete the Folio/ Client ID No. and name of the Member/ Proxy, sign this Attendance Slip and submit it, duly signed, in advance by emailing at info@pgi.com.pk or forwarding the hard copy to the registered office of the company.

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Email: info@pgi.com.pk

PROXY FORM

[Pursuant to Section 137 of the Companies Act, 2017 and rules thereunder;

Name of the member(s):
Registered Address:
E-mail Id:

I/ We, being the member(s) of the above-named Company, hereby appoint:

Name:

Address:

E-mail:

Signature:

CNIC:

as my/ our Proxy to attend and vote (on a poll) for me/ us and on my/ our behalf at the Annual General Meeting of the Company, to be held on Tuesday, May 28, 2024, at 04:00 P.M and at any adjournment thereof in respect of the following resolutions as are indicated below:

Resolution No.	Description of Resolutions
Ordinary Business	
1.	Adoption of Financial Statements for year ending on June 30, 2023
2.	Appointment of Auditors for next financial year ending on June 30, 2024
Special Business	
3.	Transmission of Annual Reports

Signed this _____ day of _____ 2024

Signature of Shareholder(s): _____

Signature of Proxy holder(s): _____

Affix
Revenue
Stamp

NOTE:

This form of Proxy, in order to be effective, should be duly completed and deposited to the Company, not less than FORTY-EIGHT HOURS (48) before the commencement of the Meeting.

For the Resolution, Explanatory Statement and Notes, please refer to the Notice of the Annual General Meeting.

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POSTAL BALLOT PAPER

Ballot paper for voting through the post for the Special Business at Annual General Meeting to be held at 5A, Bank Square, Lahore on Tuesday, May 28, 2024 at 04:00 PM.

Folio/CDS Account Number		
Name of Shareholder/Proxy Holder		
Registered Address		
Number of Shares Held		
CNIC/Passport No. (in case of foreigner) (copy to be attached)		
Additional information and enclosures (in case of representative of body corporate, corporation and Federal Government)		
Name of Authorized Signatory		
CNIC/Passport No. (in case of foreigner) of Authorized Signatory (copy to be attached)		
Agenda Item # 04 "RESOLVED THAT the circulation of Annual Report of The Pakistan General Insurance Company Limited to its members through QR enabled code with Annual General Meeting notice and web link instead of Printed Books/CD/DVD/USB at their registered addresses. as per the Notification No. SRO 389 (IQ/2023 dated March 21, 2023 issued by the Securities and Exchange Commission of Pakistan be and is hereby approved."		
Instructions for Poll		
1. Please indicate your vote by ticking (<input type="checkbox"/>) the relevant box.		
2. In case if both the boxes are marked as (<input type="checkbox"/>), your poll shall be treated as "Rejected".		
I/we hereby exercise my/our vote in respect of the above resolution through ballot by conveying my/our assent or dissent to the resolution by placing tick () mark in the appropriate box below:		
Resolution	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
Agenda Item # 4		
Agenda Item # 5		

NOTES:

1. Duly filled ballot paper should be sent to the Chairman at 5A, Bank Square, Lahore or email at info@pgi.com.pk.
2. Copy of CNIC /Passport (in case of a foreigner) should be enclosed with the postal ballot form.
3. Ballot paper should reach the Chairman office within business hours by or before Monday, May 27, 2024. Any postal ballot received after this date, will not be considered for voting.

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4. The signature on the ballot paper should match the signature on CNIC /Passport (in case of a foreigner).
5. Incomplete, unsigned, incorrect, defaced, torn, mutilated, over-written poll paper will be rejected.
6. In case of a representative of a body corporate, corporation or Federal Government, the Ballot Paper Form must be accompanied by a copy of the CNIC of an authorized person, an attested copy of Board Resolution / Power of Attorney / Authorization Letter etc., in accordance with Section(s) 138 or 139 of the Companies Act, 2017 as applicable. In the case of foreign body corporate etc., all documents must be attested by the Counsel General of Pakistan having jurisdiction over the member.

Shareholder / Proxy holder Signature/Authorized Signatory
(In case of corporate entity, please affix company stamp)

Date: _____

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